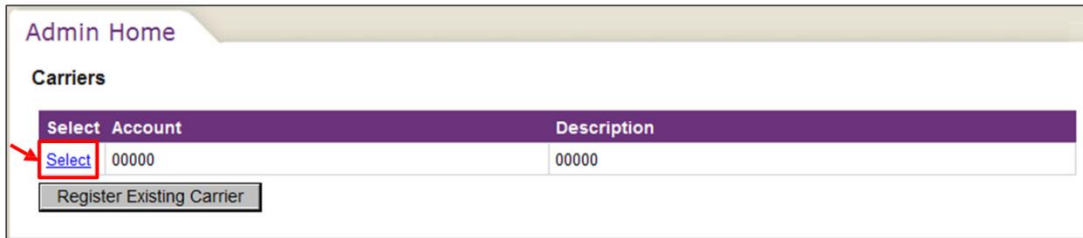
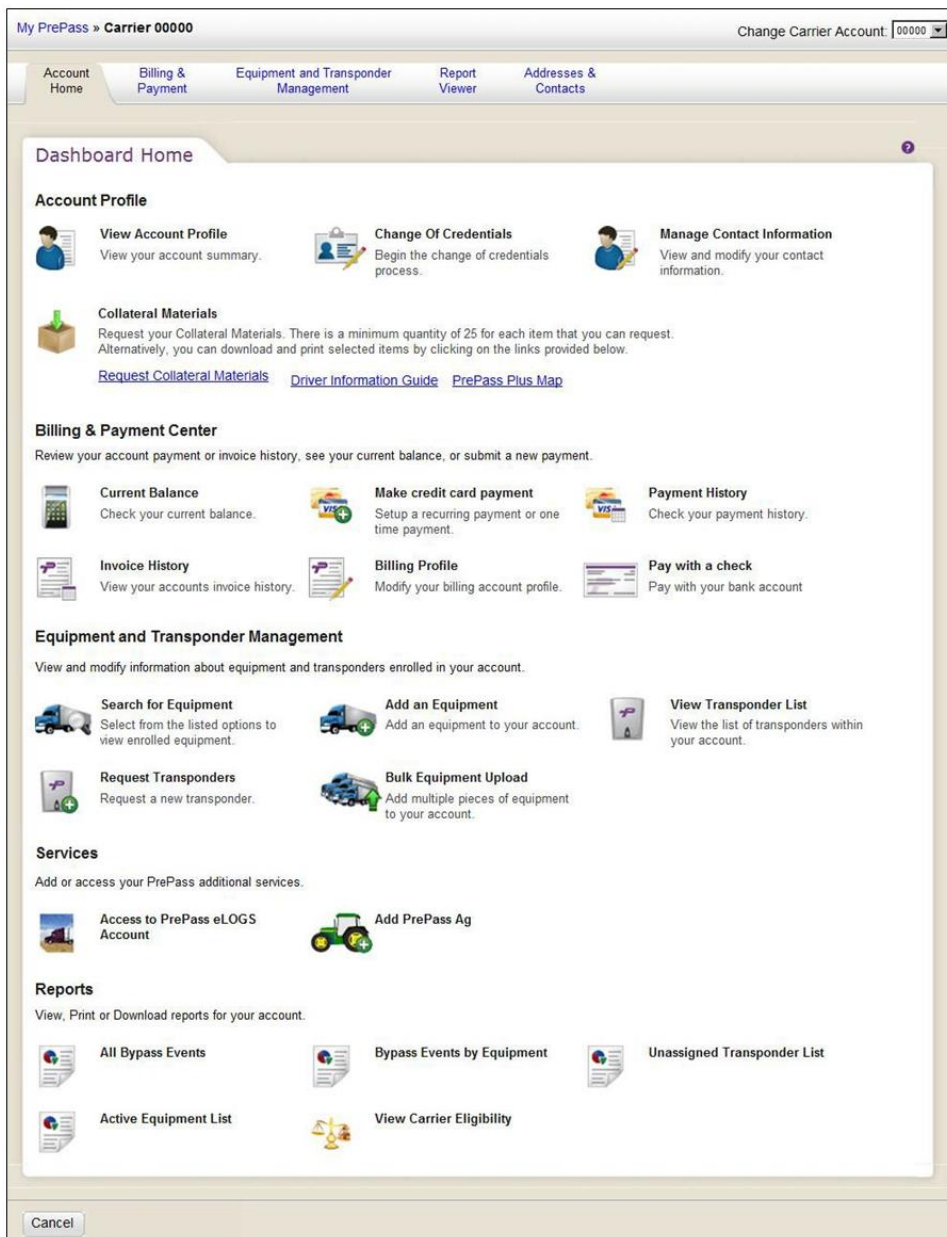


## How Do I View My Invoices?

1. Log into account. Please see the **How Do I Log into My Account?** document (DOC-0125) for additional assistance with logging into PrePass.com.
2. On the **Admin Home** tab, click **Select**.



The **Dashboard Home** tab appears.



3. In the **Billing & Payments Center** section, click **Invoice History**.

**Billing & Payment Center**

Review your account payment or invoice history, see your current balance, or submit a new payment.

- Current Balance**: Check your current balance.
- Make credit card payment**: Setup a recurring payment or one time payment.
- Payment History**: Check your payment history.
- Invoice History**: View your accounts invoice history.
- Billing Profile**: Modify your billing account profile.
- Pay with a check**: Pay with your bank account.

The **Billing History** screen appears with the **Invoice History** section displayed below.

Account Home | Billing and Payment | **Billing History** | Billing Profile

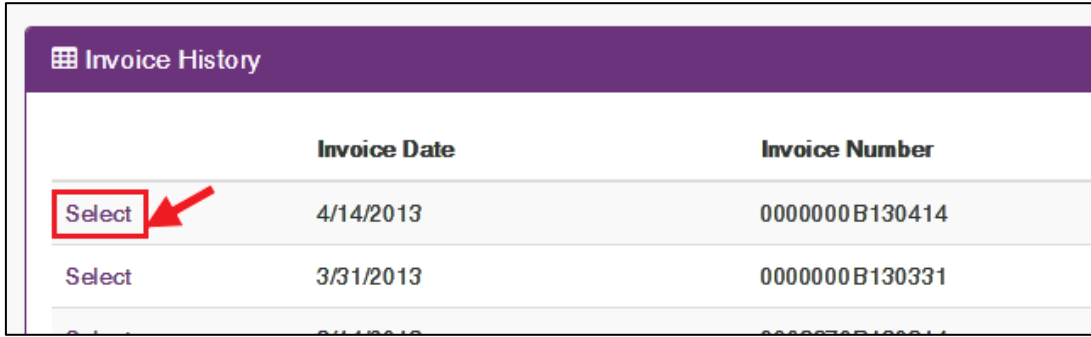
	Invoice Date	Invoice Number	Balance Due
Select	4/14/2013	0000000B130414	\$2,193,195.24
Select	3/31/2013	0000000B130331	\$1,297,263.03
Select	3/14/2013	0000000B130314	\$2,156,030.99
Select	2/28/2013	0000000B130228	\$1,411,639.90
Select	2/14/2013	0000000B130214	\$846,211.32
Select	1/31/2013	0000000B130131	\$1,333,354.07
Select	1/14/2013	0000000B130114	\$864,107.96

4. Click **Load More** to display more Invoice History.

Select      10/31/2012

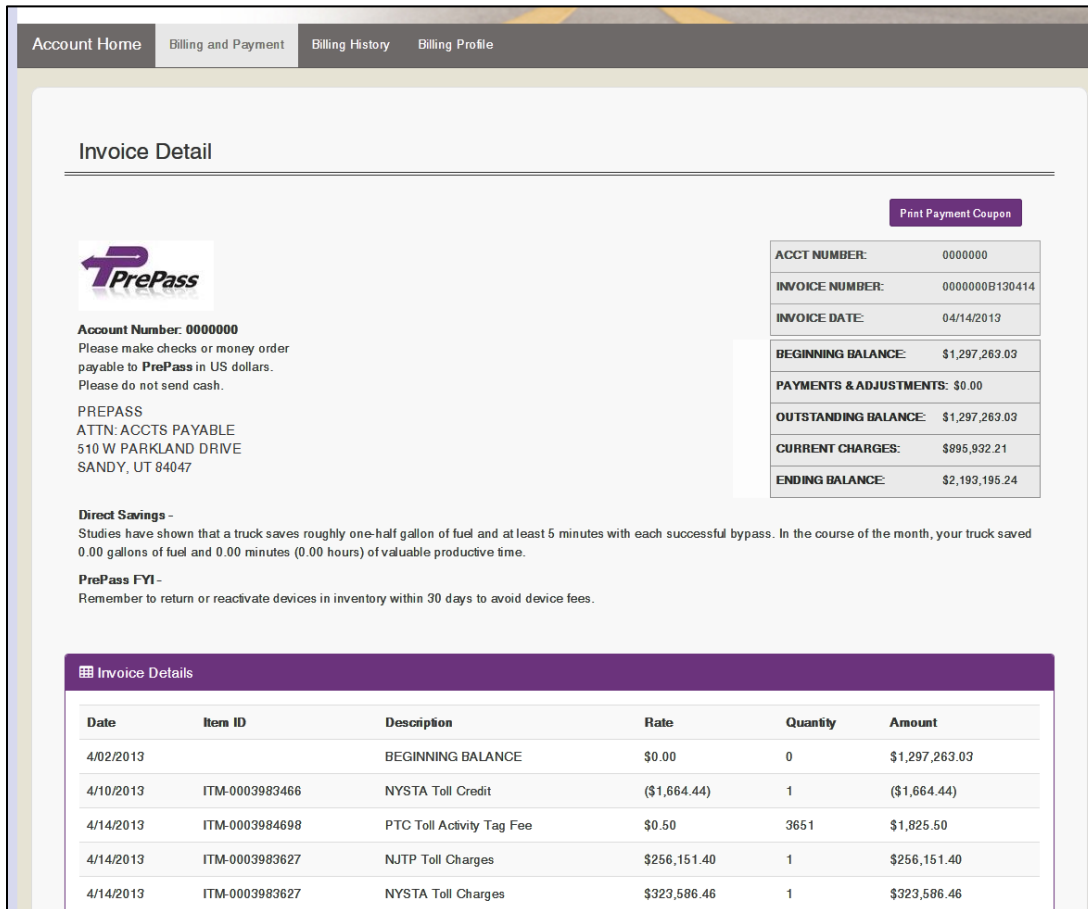
**Load More**

- Click [Select](#) to access/view a specific invoice.



	Invoice Date	Invoice Number
<a href="#">Select</a>	4/14/2013	0000000B130414
<a href="#">Select</a>	3/31/2013	0000000B130331

- Scroll through the invoice to view the detail.



Account Home | Billing and Payment | **Billing History** | Billing Profile

### Invoice Detail

[Print Payment Coupon](#)

**Account Number: 0000000**  
Please make checks or money order payable to **PrePass** in US dollars.  
Please do not send cash.

PREPASS  
ATTN: ACCTS PAYABLE  
510 W PARKLAND DRIVE  
SANDY, UT 84047

**Direct Savings -**  
Studies have shown that a truck saves roughly one-half gallon of fuel and at least 5 minutes with each successful bypass. In the course of the month, your truck saved 0.00 gallons of fuel and 0.00 minutes (0.00 hours) of valuable productive time.

**PrePass FYI -**  
Remember to return or reactivate devices in inventory within 30 days to avoid device fees.

ACCT NUMBER:	0000000
INVOICE NUMBER:	0000000B130414
INVOICE DATE:	04/14/2013
BEGINNING BALANCE:	\$1,297,263.03
PAYMENTS & ADJUSTMENTS:	\$0.00
OUTSTANDING BALANCE:	\$1,297,263.03
CURRENT CHARGES:	\$895,932.21
ENDING BALANCE:	\$2,193,195.24

#### Invoice Details

Date	Item ID	Description	Rate	Quantity	Amount
4/02/2013		BEGINNING BALANCE	\$0.00	0	\$1,297,263.03
4/10/2013	ITM-0003983466	NYSTA Toll Credit	(\$1,664.44)	1	(\$1,664.44)
4/14/2013	ITM-0003984698	PTC Toll Activity Tag Fee	\$0.50	3651	\$1,825.50
4/14/2013	ITM-0003983627	NJTP Toll Charges	\$256,151.40	1	\$256,151.40
4/14/2013	ITM-0003983627	NYSTA Toll Charges	\$323,586.46	1	\$323,586.46

- Click [Print Payment Coupon](#) to print a Payment Coupon.
- Click [Billing History](#) to return to **Invoice History**.
- Click [Account Home](#) to return to the **Dashboard Home**.
- Click [Logout](#) in the upper-right corner of the screen to log out of PrePass.com.