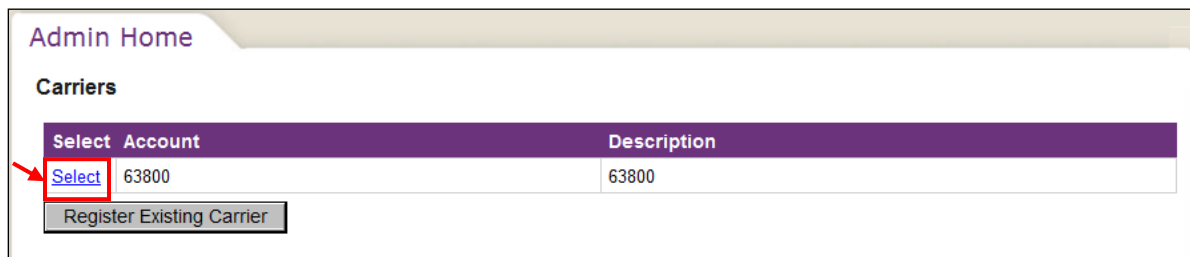


How Do I Search for a Device?

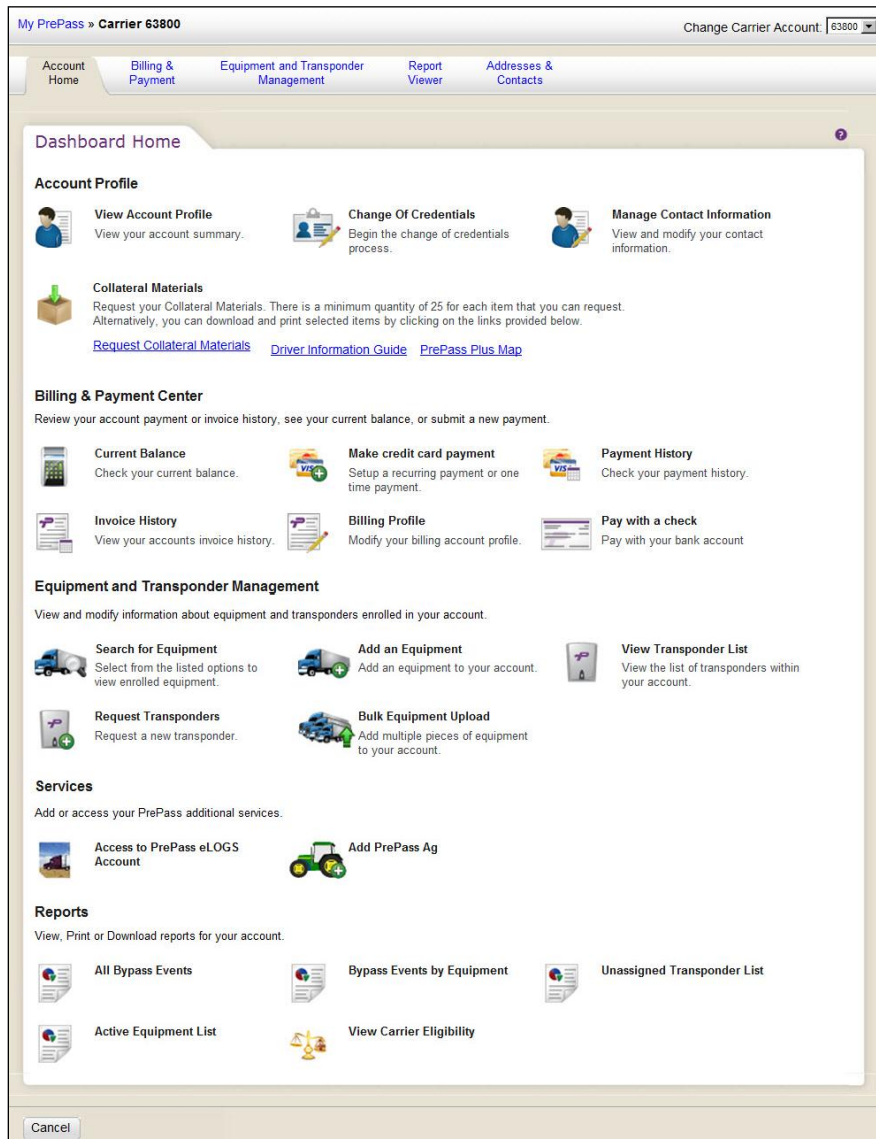
To search for all devices within an account, see the **How Do I View a List of All My Devices** document (DOC-0133). Use this process to search for device availability, or a specific device, within an account.

Note: Use this process to search for a device, not to assign a device to equipment.

1. Log into account. Please see the **How Do I Log into My Account?** document (DOC-0125) for additional assistance with logging into PrePass.com.
2. On the **Admin Home** tab, click **Select**.








The **Dashboard Home** tab appears.



3. In the **Equipment and Transponder Management** section, click [Search for Equipment](#).

Equipment and Transponder Management

View and modify information about equipment and transponders enrolled in your account.

 Search for Equipment Select from the listed options to view enrolled equipment.	 Add an Equipment Add an equipment to your account.	 View Transponder List View the list of transponders within your account.
 Request Transponders Request a new transponder.	 Bulk Equipment Upload Add multiple pieces of equipment to your account.	



The **Equipment Search Criteria** tab appears.

My PrePass » Carrier 63800 » **Equipment Search**

Account Home | Billing & Payment | **Equipment and Transponder Management** | Report Viewer | Addresses & Contacts

Equipment Search | Add Equipment | Request Transponder | View Transponders | Bulk Equipment Upload

Equipment Search Criteria

  Select from the options below to view enrolled equipment. Note: The device searches on this page will only return devices that are attached to an equipment. To find unassigned devices, you can either click 'View Transponders', or download a list of transponders from 'Report Viewer'.

Search By: All VIN Plate Equipment ID Transponder ID EZPass ID

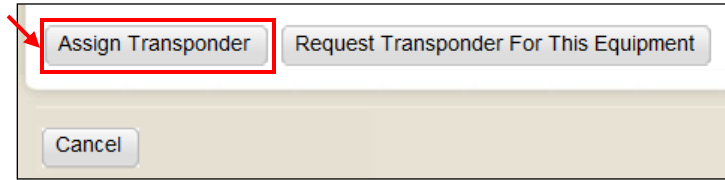
4. Search for equipment as described in the **How Do I Search for a Vehicle** document (DOC-0130).

The **Equipment Details** tab with the selected vehicle information appears.

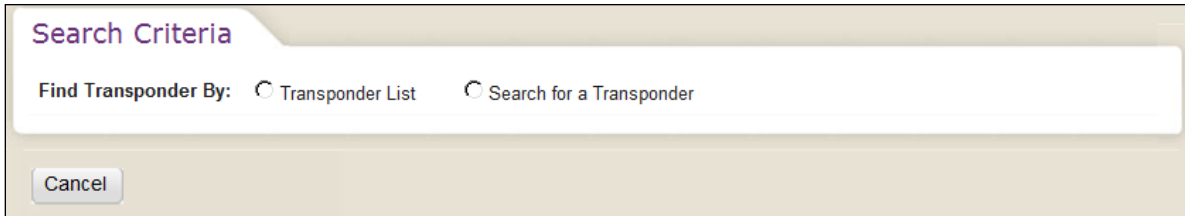
Equipment Details

Travel Type Interstate	State IL	Equipment ID 125	VIN * 1FUJA6CK745PK24714	Plate: <input type="checkbox"/> Temp Plate 2DM129 *
Make FORD	Year 2010	CA Number 302081	Declared Weight 80000 *	Jurisdiction States
NM Weight Tax: 	VRN Description 	Transponder ID 	Equipment Hauls Hazmat: <input checked="" type="checkbox"/>	

5. Click **Assign Transponder**.

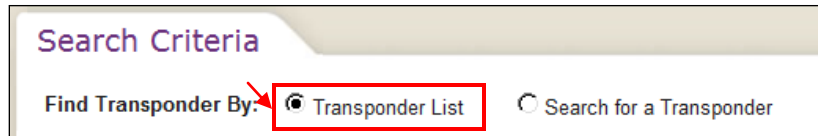


The **Search Criteria** tab appears.

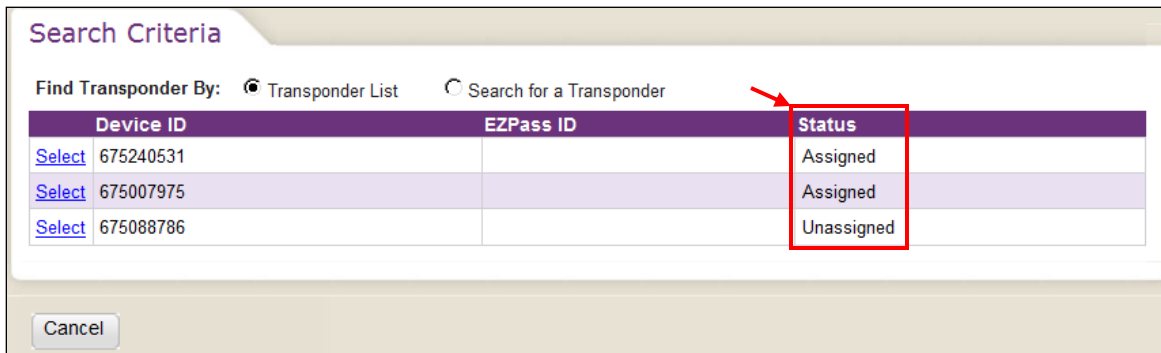


6. **To search for a device in the account by the transponder (device) list**, proceed with this Step. Otherwise, proceed to Step 8.

Click the **Transponder List** radio button.



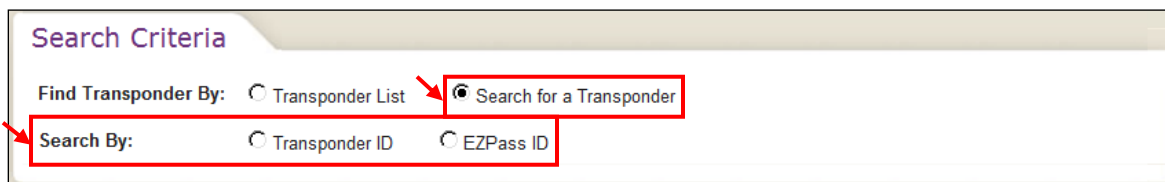
The software displays a list of devices for the account and their status.



- Proceed to Step 11.

7. **To search for a device by the device ID number**, click the **Search for a Transponder** radio button.

The **Search By** field appears on the **Search Criteria** tab.

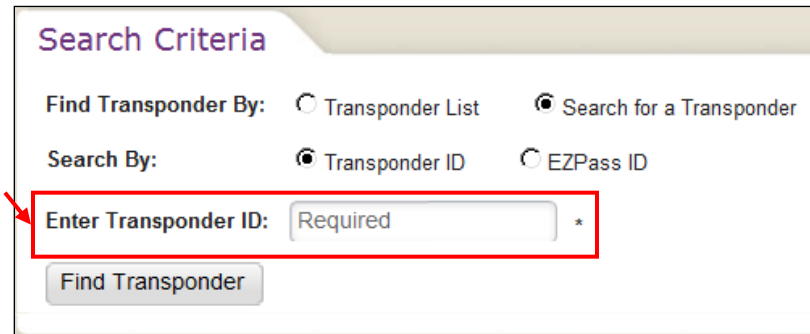


8. To search for a device in the account and you know the device ID number, proceed with this Step.
 - To search by the PrePass or PrePass Plus transponder (device) ID number, click the **Transponder ID** radio button.



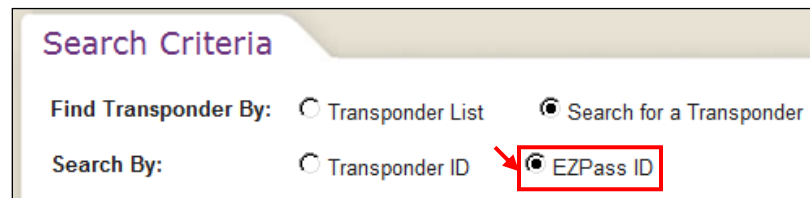
The screenshot shows a web form titled "Search Criteria". Under "Find Transponder By:", there are two radio buttons: "Transponder List" (unselected) and "Search for a Transponder" (selected). Under "Search By:", there are two radio buttons: "Transponder ID" (selected and highlighted with a red box) and "EZPass ID" (unselected). A red arrow points to the "Transponder ID" radio button.

The software displays the **Enter Transponder ID** field.



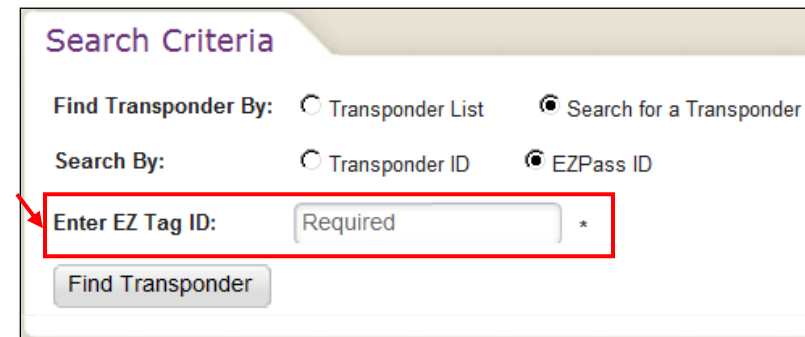
The screenshot shows the "Search Criteria" form. The "Search By:" section has "Transponder ID" selected. Below it, the "Enter Transponder ID:" label is followed by a text input field containing the word "Required" and an asterisk. This entire section is highlighted with a red box. A red arrow points to the "Enter Transponder ID:" label. Below the input field is a "Find Transponder" button.

- Proceed to Step 9.
- To search by the EZPass ID number, click the **EZPass ID** radio button.



The screenshot shows the "Search Criteria" form. Under "Search By:", the "EZPass ID" radio button is selected and highlighted with a red box. A red arrow points to the "EZPass ID" radio button.

The software displays the **Enter EZPass Tag ID** field.



The screenshot shows the "Search Criteria" form. The "Search By:" section has "EZPass ID" selected. Below it, the "Enter EZ Tag ID:" label is followed by a text input field containing the word "Required" and an asterisk. This entire section is highlighted with a red box. A red arrow points to the "Enter EZ Tag ID:" label. Below the input field is a "Find Transponder" button.

- Proceed to Step 9.

9. Enter the device (transponder) ID number in the appropriate field.

10. Click **Find Transponder**.

Search By: Transponder ID EZPass ID

Enter Transponder ID: *

Find Transponder

The software displays the device information.

Search Criteria

Find Transponder By: Transponder List Search for a Transponder

Search By: Transponder ID EZPass ID

Enter Transponder ID: *

Find Transponder

Device ID	EZPass ID	Status
Select 67508876		

Cancel

11. Click **Cancel** to return to the **Equipment Details** tab.
12. Click **Cancel** to return to the **Dashboard Home** tab.
13. Click **Logout** in the upper-right corner of the screen to log out of PrePass.com.