

## How Do I Log into My PrePass Account?

1. PrePass.com can be accessed at the following website: <http://www.prepass.com>.
2. **First time users** will need to follow all the steps below, starting by clicking **My PrePass**; **existing users** can start from step 7 below.

**NEW SAFETY CRITERIA COMING  
BASED ON YOUR ISS SCORE!**

Check your CSA data on FMCSA's website at <https://portal.fmcsa.dot.gov> and ensure your MCS-150 is updated and your data is correct. A letter will be sent shortly to all customers detailing the new criteria.

**Sign Up Online**  
Click here to enroll in PrePass Online.

**My PrePass**  
Login to modify your account and make payments using Credit Card or Banking Information.

**Pay Online By Check**  
Click here to make a check payment using your Banking Information.

**PrePass System Growth**  
As of May 02, 2011

**PrePass Coverage Map**  
PrePass currently has 292 sites and we continue to grow.  
In 2011, Texas joined the PrePass family, increasing our coverage to 30 states. The Texas sites will be operational in the summer.  
With more sites and states, PrePass is an option for more carriers than ever before.

**The Nation's Weigh Station Bypass System**  
PrePass allows participating transponder-equipped commercial vehicles to bypass designated weigh stations, port-of-entry facilities and agricultural interdiction facilities. Cleared vehicles may proceed at highway speed, eliminating the need to stop. That means greater efficiency for shippers and improved safety for all highway users.

3. Click **I am an Existing PrePass Customer** under **Already Have a PrePass Account?**

**PrePass**

Live Support → ONLINE Click here to talk →

About Us Services States How Do I Contact Us

**User Login**

User Name:  Password:  Log In

Remember my username Forgot your password? | Forgot your username?

**Already Have a PrePass Account?**  
PrePass customers can create a profile to manage their account online. Click on the link below to create your online profile.  
**I am an Existing PrePass Customer**

**Need a PrePass Account?**  
We will validate your safety record prior to enrolling in PrePass.  
Begin Prequalification Process

**Sign up for Tolls Only Service**  
Sign up for E-ZPass tolls without additional requirements.  
Begin Tolls Only Service

About Us Services States How Do I Contact Us Privacy Policy

4. Enter requested field information, if assistance is needed, click on the purple circles that have a "?":
  - 4.1. Enter your **PrePass Account Number** (no leading zeros).
  - 4.2. Any one of your **Truck IDs**.
  - 4.3. Any one of your **Device IDs**.
  - 4.4. Enter your most recent **Invoice Amount\***.
    - 4.4.1. \*If there is a credit (or positive) balance: 1) Enter a previous invoice amount that was not a credit balance, **or** 2) Enter the amount first, then type the minus sign (-) to reflect the credit balance. If there is no current balance, enter "\$0.00".
  - 4.5. Click **Register Now** and the account will be registered.

**Existing Customer PrePass.com Registration**

By completing this quick and easy registration process, you'll have access to view your account details, payment and invoice history, bypass history report, pay online and more.

Your security and privacy are important to us - which is why we ask you questions to validate access to your account. We do not share your information with anyone. Feel free to review our [Privacy Policy](#) to learn more.

Enter your PrePass Account Number:  Required \*

Any one of your Equipment IDs:  Required \*

Any one of your Transponder IDs:  Required \*

Enter your most recent Invoice Amount:  Required \*

\*For negative invoice amounts (account credits), please enter the amount first, then type the minus sign (-) to reflect the credit balance.

[Register Now](#)

5. You will now need to create your User information. Enter **User Name**, **Email Address**, **Password**, **Confirm Password**, then click **Create User Account**.

**Existing Customer PrePass.com Registration**

Thank you for taking the time to access your account online. Please take a moment to set up your username and password below.

User Name:  \*

Email Address:  \*

Password:  \*

Confirm Password:  \*

Password must consist of the following:

- Minimum of 8 characters
- Minimum of 1 alpha character (a-z, A-Z)
- Minimum of 1 number or special character (for example, !, @, #, \$, %, ^, &, \*)

[Create User Account](#)

- The account will be displayed in the **Carriers** section of the **Admin Home** tab. Click **Select** to access and manage your account.

**Admin Home**

**Carriers**

Select	Account	Description
<a href="#">Select</a>	63800	63800

[Register Existing Carrier](#)

**New Applications**

Please Click 'Add New Application' to start service with us or click on 'Register Existing Carrier' to access and review your account.

[Add New Application](#)

**Update Your Information**

Edit	User Name	Email
<a href="#">Edit</a>	swiftuser	fakeaddr@msn.com

Old Password:  \*

New Password:  \*

Confirm New Password:  \*

Password must consist of the following:

- Minimum of 8 characters
- Minimum of 1 alpha character (a-z, A-Z)
- Minimum of 1 number or special character (for example, !, @, #, \$, %, ^, &, \*)

[Change Password](#)

- If you are an **existing user**, click **My PrePass**.

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- At the top of the **User Login** tab, enter your **User Name** and **Password**, and click **Log in**.

**Note:** If you do not want the software to remember your user name and password, de-select the **Remember my username** checkbox.

The screenshot shows the PrePass website's user login interface. At the top, there is a navigation bar with links for 'About Us', 'Services', 'States', 'How Do I', and 'Contact Us'. The main heading is 'User Login'. Below this, there is a form with two input fields: 'User Name' and 'Password', followed by a 'Log In' button. A checkbox labeled 'Remember my username' is checked. Below the form, there are three columns of text providing information for existing customers, new users, and toll service sign-ups. A red box highlights the login form, and a red arrow points to the 'Remember my username' checkbox.

- The **Admin Home** tab appears. Click **Select** to access and manage your account.

The screenshot shows the 'Admin Home' page. It features a section titled 'Existing Carriers' with the instruction 'Manage your PrePass account(s) or add an existing PrePass account to your web account below.' Below this is a table with three columns: 'Select', 'Account', and 'Description'. The 'Account' column lists various numbers, and the 'Description' column lists the same numbers. A red box highlights the 'Select' link for the account number 63800.

Select	Account	Description
<a href="#">Select</a>	7957	7957
<a href="#">Select</a>	73040	73040
<a href="#">Select</a>	443111	443111
<a href="#">Select</a>	824	824
<a href="#">Select</a>	43428	43428
<a href="#">Select</a>	63800	63800
<a href="#">Select</a>	33970	33970
<a href="#">Select</a>	788313	788313
<a href="#">Select</a>	9079	9079
<a href="#">Select</a>	131500	131500

The **Dashboard Home** tab appears, as shown on the next page.

The screenshot shows the PrePass user interface for carrier 63800. At the top, there is a navigation bar with links for 'About Us', 'Services', 'States', 'How Do I', and 'Contact Us'. Below this is a 'My PrePass' section with the carrier ID '63800' and a 'Change Carrier Account' dropdown menu. A secondary navigation bar includes 'Account Home', 'Billing & Payment', 'Equipment and Transponder Management', 'Report Viewer', and 'Addresses & Contacts'. The main content area is titled 'Dashboard Home' and contains several sections:

- Account Profile:** Includes links for 'View Account Profile', 'Change Of Credentials', and 'Manage Contact Information'.
- Collateral Materials:** Includes a link for 'Request Collateral Materials' and a 'Driver Information Guide'.
- Billing & Payment Center:** Includes links for 'Current Balance', 'Make credit card payment', 'Payment History', 'Invoice History', 'Billing Profile', and 'Pay with a check'.
- Equipment and Transponder Management:** Includes links for 'Search for Equipment', 'Add an Equipment', 'View Transponder List', 'Request Transponders', and 'Bulk Equipment Upload'.
- Services:** Includes links for 'Access to PrePass eLOGS Account' and 'Add PrePass Ag'.
- Reports:** Includes links for 'All Bypass Events', 'Bypass Events by Equipment', 'Unassigned Transponder List', 'Active Equipment List', and 'View Carrier Eligibility'.

At the bottom of the dashboard, there is a 'Cancel' button and a footer with links for 'About Us', 'Services', 'States', 'How Do I', 'Contact Us', and 'Privacy Policy'.

10. Click the appropriate link (such as **Manage Contact Information**) and refer to the associated How To document to use the feature.

11. Click **Logout** in the upper-right corner of the screen to log out of PrePass.com.